

Delta Stewardship Council Mid-Year Status Update on 2014 Priorities

TOP PRIORITIES		
LEVEE INVESTMENT STRATEGY		Division Lead: Cindy Messer Key Staff: You Chen Chao, Keith Coolidge, Marina Brand
Guiding Language	Council Role	Policy Objective
<p>Water Code Sections 85305 (<i>Emergency preparedness and response</i>) and 85306 (<i>Delta Plan recommendations for state investment in levees</i>) RR P1 and RR R4 (<i>Update the Delta Plan’s priorities for state investment in Delta levees</i>) RR R2 (<i>support the DPC’s evaluation of the feasibility of a Delta levee assessment district</i>)</p>	<p>Plan, Coordinate, Inform</p>	<p><i>Propose priorities for state investments in Delta Levees, including an island-by-island economics-based risk analysis, and a recommended allocation of costs among beneficiaries.</i></p>
Tasks	Milestones	Schedule
1) Interagency Agreement with DWR	<ul style="list-style-type: none"> • <u>Council Briefing</u>: Council delegated authority to the Executive Officer to enter into this agreement. • Finalized interagency agreement for consultant funding. 	<ul style="list-style-type: none"> ✓ - December 2013 ✓ - January 2014
2) Consultant Contract	<ul style="list-style-type: none"> • Solicit and select project consultant. • <u>Council Briefing</u>: Council delegated authority to the Executive Officer to approve the contract. • Complete contract with project consultant, ARCADIS. 	<ul style="list-style-type: none"> ✓ - Spring 2014 ✓ - May 2014 • July 2014
3) Independent Peer Review	<ul style="list-style-type: none"> • Delta Science Program Lead Scientist will select peer review panel members. • <u>Council Briefing</u>: Staff will present names of peer review panel members. 	<ul style="list-style-type: none"> • Summer 2014 • August 2014
4) Levee Prioritization White Paper	<ul style="list-style-type: none"> • Staff will develop a paper outlining the state-level policy framework for levee investments and risk reduction. • <u>Council Briefing</u>: Staff will present draft document. 	<ul style="list-style-type: none"> • Fall 2014 • Fall 2014
5) CEQA Compliance	<ul style="list-style-type: none"> • Complete evaluation of CEQA requirements. 	<ul style="list-style-type: none"> • Fall 2014
6) Levee Prioritization Methodology	<ul style="list-style-type: none"> • Staff/consultants will develop the methodology for prioritizing Delta islands/tracts based on assets, beneficiaries, benefit/cost ratio, tolerable risk, etc. • <u>Council Briefing</u>: Staff will provide regular updates to the Council. 	<ul style="list-style-type: none"> • Ongoing through 2014
7) Communications & Outreach Strategy	<ul style="list-style-type: none"> • Staff will develop and begin implementing a comprehensive communication strategy. • Initiate public outreach. 	<ul style="list-style-type: none"> • Fall 2014 • Fall 2014
8) DPIIC: Engagement and Update	<ul style="list-style-type: none"> • Support interagency coordination efforts and continue engagement of implementing agencies through DPIIC channels. • Provide update to Committee on project progress and report to Council on any 	<ul style="list-style-type: none"> • Ongoing through 2014

	Committee input.		
INTERIM SCIENCE ACTION AGENDA (ISAA)			Division Lead: Rainer Hoenicke Key Staff: Lindsay Correa
Guiding Language	Council Role	Policy Objective	
Water Code Section 85280(b)(4) (<i>Delta Science Program</i>)	Coordinate, Inform	<i>A list of priority science actions to be addressed by the science community within a two-year time frame.</i>	
Tasks	Milestones		Schedule
1) ISAA Workshop	<ul style="list-style-type: none"> Held workshop for science community to acquire feedback to improve content development of Interim Science Action Agenda. Engaged DPIIC member agencies. <u>Council Briefing</u>: Staff provided an update on the workshop and development of the ISAA. 		<ul style="list-style-type: none"> ✓ - May 2014 ✓ - May 2014
2) First Draft of ISAA	<ul style="list-style-type: none"> Complete targeted agency and key stakeholder outreach and application of substantive feedback on Interim Science Action Agenda. First draft of ISAA distributed to stakeholders. 		<ul style="list-style-type: none"> July 2014 August 2014
3) Final Draft ISAA	<ul style="list-style-type: none"> Issue Interim Science Action Agenda. <u>Council Briefing</u>: Present Final Draft ISAA to Council. 		<ul style="list-style-type: none"> Late September 2014 September 2014
4) DPIIC: Engagement and Update	<ul style="list-style-type: none"> Provide a briefing on the final ISAA to the Committee and further advance science integration among agencies. 		<ul style="list-style-type: none"> November 2014

HABITAT RESTORATION		Division Leads: Rainer Hoenicke/Cindy Messer Key Staff: Jessica Davenport, Lauren Hastings, Marina Brand
Guiding Language	Council Role	Policy Objective
ER R2 (<i>Prioritize and implement projects to restore Delta habitats</i>) ER P2 (<i>Restore habitats at appropriate elevations</i>) ER P3 (<i>Protect Opportunities to Restore Habitat</i>)	Coordinate, Ensure Consistency, Inform, Ensure Accountability	<i>Achieve progress towards Biological Opinion acreage targets of restoring 8,000 acres of tidal marsh and 17,000 – 20,000 acres of floodplain rearing habitat while improving coordination of permits and regulatory requirements and use of adaptive management and best practices for land acquisition and easements.</i>
Tasks	Milestones	Schedule
1) Habitat Restoration Issue Paper	<ul style="list-style-type: none"> • <u>Council Briefing</u>: Presented Draft Issue Paper for Council comment. • Revise draft issue paper to reflect Council input and communications with stakeholders. • <u>Council Briefing</u>: Present Proposed Final Draft Issue Paper. • Finalize issue paper. 	<ul style="list-style-type: none"> ✓ - January 2014 • July 2014 • August 2014 • September 2014
2) Adaptive Management and Best Available Science in Restoration Planning and Design Efforts	<ul style="list-style-type: none"> • Hire Council Adaptive Management liaisons. • Inform Delta Restoration Network deliberations and collaborate with Delta Conservancy on proposal for Restoration “Hub” (landscape scale restoration alternatives). • Co-Chair monthly meetings of Suisun Marsh Adaptive Management Advisory Team with Department of Fish and Wildlife. 	<ul style="list-style-type: none"> • Fall 2014 • Ongoing • Ongoing
3) Habitat Restoration Activities and Flood Management Activities with Restoration Elements	<p>For purposes of Delta Plan consistency and implementation:</p> <ul style="list-style-type: none"> • Continue to track, review and comment on relevant environmental documents. • Continue to provide early consultation, as requested for potential covered actions. • Continue to participate in ongoing Delta Restoration Network meetings. 	Ongoing through 2014
4) Development of Comprehensive Monitoring Framework	<ul style="list-style-type: none"> • Continue tracking and advising various monitoring program development integration efforts to facilitate adaptive management. • <u>Council Briefing</u>: Staff will provide a briefing on monitoring program integration in service of Adaptive Management. 	<ul style="list-style-type: none"> • Ongoing • Fall 2014
5) Communications & Outreach Strategy	<ul style="list-style-type: none"> • Complete and begin implementing communications strategy in support of Issue Paper. • Continue to host Brown Bag Seminars with the next series focusing on habitat restoration. 	<ul style="list-style-type: none"> • June 2014 • Ongoing through Fall 2014

FLOWS & ASSOCIATED STRESSORS		Division Lead: Rainer Hoenicke Key Staff: Sam Harader, Lauren Hastings
Guiding Language	Council Role	Policy Objective
Water Code Sections 85086(b-c) (<i>Develop new flow criteria</i>) and 85280(a)(3) (<i>Delta Independent Science Board oversight</i>) ER R1 (<i>Update the SWRCB's Delta flow objectives</i>)	Inform	Updating management of Delta flows: - Facilitate planning decisions that are required to achieve Delta Plan objectives, - Help to restore more natural functional Delta flows, and - Improve predictability of water exports from the Delta.
Tasks	Milestones	Schedule
1) Collaborative Adaptive Management Team Oversight of Scoping and Implementing Special Studies	<ul style="list-style-type: none"> • <u>Council Briefing</u>: Staff and CAMT Co-Chairs updated Council on court extension of BiOps. • Finalization of Scopes of Work to narrow information gaps related to Reasonable and Prudent Alternatives in the Biological Opinions for Delta Smelt and salmonids. • Track Collaborative Science and Adaptive Management Program (CSAMP), in accordance with U.S. District Court requirements. 	<ul style="list-style-type: none"> ✓ - March 2014 • Fall 2014 • Ongoing
2) Independent Science Panel Reports to SWRCB	<ul style="list-style-type: none"> • Completed: <i>Recommendations for Determining Regional Instream Flow Criteria for Priority Tributaries to the Sacramento-San Joaquin Delta</i>. • Completed summary report of Delta Outflows and Related Stressors Panel Workshop. • Finalize summary report on Interior Delta Flows and Related Stressors Panel Workshop. • <u>Council Briefing</u>: Present Independent Panel Reports. 	<ul style="list-style-type: none"> ✓ - Spring 2014 ✓ - May 2014 • Summer 2014 • Summer 2014
3) Independent Science Board Review and Report on Fish & Flows	<ul style="list-style-type: none"> • ISB review of scientific research, monitoring, and assessment programs that support adaptive management of Delta flows affecting fish. • Report to Council. 	<ul style="list-style-type: none"> • December 2014 • Upon completion
4) Track and Advise on Science Activities on Associated Stressors	<ul style="list-style-type: none"> • Continue tracking invasive species investigations (aquatic weeds, non-native fishes, clams). • Steering Committee participation and advice on SF Bay Regional Water Board's Nutrient Strategy. • Continue tracking Total Maximum Daily Load implementation plans (Central Valley and SF Bay Regional Boards) for methylmercury, pesticides, salts, and selenium. 	Ongoing

LAND USE & LOCAL PLAN COORDINATION		Division Lead: Cindy Messer Key Staff: Jessica Davenport
Guiding Language	Council Role	Policy Objective
<p>Water Code Section 85212 (<i>Regional Planning</i>), 85022 (<i>Land use actions consistent with Delta Plan</i>), and 85057.5(b)(4) (<i>Sustainable communities strategy consistency with Delta Plan</i>)</p> <p>DP P1 (<i>Locate new development wisely</i>) DP P2 (<i>Respect Existing Land Uses</i>) DP R1 (<i>Support Delta as Place initiatives</i>) DP R3 (<i>Track and support efforts to revitalize legacy communities</i>) DP R9 (<i>Promote recreation and public access in habitat restoration areas</i>) DP R19 (<i>Addressing energy needs for the Delta</i>)</p>	<p>Coordinate, Ensure Consistency, Comment</p>	<p><i>Coordination among local governments, Council of Governments, the Delta Protection Commission and the Delta Stewardship Council to ensure consistency between and among local and State plans, including the Delta Plan.</i></p> <p><i>Promotion of recreation and agritourism in the Delta including efforts to revitalize legacy communities.</i></p> <p><i>Collaboration with the CA Energy Commission and the Public Utilities Commission to address energy facilities in the Delta.</i></p>
Tasks	Milestones	Schedule
<p>1) Track, Review and Comment on General Plan Updates, Development Projects, and Sustainable Communities Strategies</p>	<ul style="list-style-type: none"> Staff reviewed numerous projects and drafted nine comment letters related to general plan updates, Sustainable Communities Strategies, Habitat Conservation Plans, ecosystem restoration projects and development projects. <u>Council Briefing</u>: Staff briefed the Council on Sustainable Communities Strategies and their consistency with the Delta Plan. <u>Council Briefing</u>: Transportation in the Delta. 	<ul style="list-style-type: none"> ✓ - Various dates January through June 2014 ✓ - March 2014 • June 2014
<p>2) Delta Protection Commission’s Land Use and Resources Management Plan Update</p>	<ul style="list-style-type: none"> Coordinate with DPC staff on this project to ensure consistency between this plan and the Delta Plan. 	<ul style="list-style-type: none"> • Ongoing through completion
<p>3) Draft Work Plan for Delta Energy Facilities</p>	<ul style="list-style-type: none"> Council staff has initiated meetings with CA Energy Commission staff to begin development of a work plan. Council staff will also initiate meetings with the Public Utilities Commission and Pacific Gas and Electric to discuss this work plan. 	<ul style="list-style-type: none"> ✓ - June 2014 • Summer 2014
<p>4) Support Efforts to Develop and Implement Good Neighbor Policies for Restoration projects</p>	<ul style="list-style-type: none"> Participated in drafting Good Neighbor policies under Agriculture and Land Stewardship framework for restoration projects that could adversely affect farmlands. Continue to attend Ag-Land Stewardship Workgroup and track progress of agencies (e.g. DWR) vetting draft policies with stakeholders. 	<ul style="list-style-type: none"> ✓ - Spring 2014 • Ongoing through 2014

CORE FUNCTIONS: ONGOING IMPLEMENTATION

Delta Plan Interagency Implementation Committee (DPIIC)		Division Lead: Taryn Ravazzini Key Staff: Cindy Messer, Rainer Hoenicke
Guiding Language	Council Role	Policy Objective
Water Code Section 85204 (<i>Implementation Committee</i>); “...coordinate implementation of the Delta Plan through the establishment and leadership of an Interagency Implementation Committee” (Delta Plan, p. 42)	Implement, Coordinate, Inform, Ensure Accountability	<i>Implementation of the Delta Plan through the establishment and leadership of an Interagency Implementation Committee. Increase communication and coordination among implementing agencies to ensure implementation efficiency and progress.</i>
Tasks	Milestones	Schedule
1) Establish and Oversee Interagency Implementation Committee	<ul style="list-style-type: none"> Established core membership and developed a committee charge. <u>Council Briefing</u>: Council approved core membership and adopted charge to help guide the committee. Council oversight of committee through regular reporting. 	<ul style="list-style-type: none"> ✓ - December 2013 ✓ - December 2013 • Ongoing
2) Inaugural meeting	<ul style="list-style-type: none"> Held inaugural committee meeting; identified committee priorities. <u>Council Briefing</u>: Staff reported meeting outcomes. 	<ul style="list-style-type: none"> ✓ - April 2014 ✓ - April 2014
3) Interim Actions	<ul style="list-style-type: none"> Interim actions include staff securing active engagement from the implementing agencies, establishing or supporting associated work groups on specific issue areas, particularly levee investment strategy, Interim Science Action Agenda, and habitat restoration. Work closely with Delta Science and Planning Division staff to continue successful coordination of Delta Plan implementation efforts, Council priorities, and committee priorities. Report developments to the Council. 	Ongoing through Fall 2014
4) Conduct Twice-Yearly Meetings	<ul style="list-style-type: none"> Second meeting tentatively scheduled for November 2014. 	<ul style="list-style-type: none"> • November 2014

COVERED ACTIONS		Division Lead: Cindy Messer Key Staff: Kevan Samsam, Jessica Davenport, You Chen Chao, Sandra Hamlat, Daniel Huang	
Guiding Language	Council Role	Policy Objective	
Water Code Sections 85225 (<i>Consistency Certification</i>), 85225.5 (<i>Early Consultation</i>), and 85225.1, 85225.2 (<i>Appeals</i>)	Ensure Consistency	<i>Further the coequal goals through consistency with the Delta Plan.</i>	
Tasks	Milestones	Schedule	
1) Provide Early Consultation on Potential Covered Actions	<ul style="list-style-type: none"> Staff has provided and continues to provide early consultation sessions as requested. 	Various dates/Ongoing through 2014	
2) Provide Online System for Submitting Certificates on Consistency and for Appeals	<ul style="list-style-type: none"> Staff continues to maintain online certification and appeals system as needed. 	Ongoing through 2014	
3) Communications & Outreach: Workshops and Training for the Online Certification and Appeals System	<ul style="list-style-type: none"> Staff provided workshops for state and local agencies. Staff will hold additional workshops for reclamation districts, the public, and other state agencies. 	✓ - Fall 2013 <ul style="list-style-type: none"> Summer/Fall 2014 and ongoing 	
OTHER DELTA SCIENCE PLAN IMPLEMENTATION – DATA SUMMIT		Division Lead: Dr. Peter Goodwin/Rainer Hoenicke	
Guiding Language	Council Role	Policy Objective	
Water Code Section 85280(b)(4) (<i>Mission of Delta Science Program</i>) GR 1 (<i>Development of Delta Science Plan</i>)	Inform, Ensure Accountability	<i>To provide the best possible scientific information to inform water and environmental decision-making and support adaptive management in the Delta.</i>	
Tasks	Milestones	Schedule	
1) Enhance Data Sharing among Agencies, Institutions and Others	<ul style="list-style-type: none"> Design, coordinate and host Data Summit to focus on the Delta Science Plan’s objective to build on existing and emerging data management and exchange systems to enhance information synthesis. <u>Council Briefing</u>: Present Data Summit outcomes and key messages. Incorporate Data Summit Outcomes into Interim Science Action Agenda. Develop outline and draft issue paper summarizing conclusions and recommendations of the summit. <u>Council Briefing</u>: Present final draft issue paper to Council. 	✓ - June 2014 <ul style="list-style-type: none"> June 2014 July 2014 Summer 2014 Fall 2014 	
2) Partnership Development	<ul style="list-style-type: none"> Develop innovative public-private partnerships to implement identified data management, accessibility, integration, and exchange mechanisms. 	Ongoing	

MAINTAIN THE STATE OF BAY-DELTA SCIENCE		Division Lead: Rainer Hoenicke Key Staff: Lauren Hastings	
Guiding Language	Council Role	Policy Objective	
Water Code Sections 85280(b)(4) (<i>Mission of the Delta Science Program</i>), and 85308(a) (<i>Best available science</i>) G P1(b)(3) (<i>Use of best available science</i>)	Inform	<i>Maintain up-to-date references on Delta science.</i>	
Tasks	Milestones	Schedule	
1) Establish Science Steering Committee	<ul style="list-style-type: none"> Select Science Steering Committee members. First meeting of Science Steering Committee. 	<ul style="list-style-type: none"> ✓ - Spring 2014 ✓ - May 2014 	
2) Update and Publish <i>The State of Bay-Delta Science</i> Report	<ul style="list-style-type: none"> Select Editorial Board for 2014 <i>The State of Bay-Delta Science</i> Report. Draft <i>The State of Bay-Delta Science</i> Report Outline. Draft chapters reviewed by Editorial Board. <u>Council Briefing</u>: Provide status report to Council. 	<ul style="list-style-type: none"> ✓ - June 2014 • August 2014 • December 2014 • Winter 2014/2015 	
3) Produce 2014 Bay-Delta Science Conference	<ul style="list-style-type: none"> Development of conference program in coordination with Science Steering Committee. Conference Program finalized. <u>Council Briefing</u>: Staff will report on the conference and present outcomes. 	<ul style="list-style-type: none"> • Spring/Summer 2014 • Late August 2014 • November 2014 	
FEDERAL APPROVAL (CZMA)		Division Lead: Dan Ray Key Staff: Cindy Messer, Chris Stevens	
Guiding Language	Council Role	Policy Objective	
Water Code Section 85300(d)(2) (<i>Pursue federal approval of the Delta Plan as part of California's Coastal Zone Management Program</i>)	Plan	<i>Federal approval of the Delta Plan will:</i> <ul style="list-style-type: none"> - <i>Strengthen the framework for coordination with federal agencies cooperating in implementing the Delta Plan, and</i> - <i>Ensure greater consistency with the Delta Plan.</i> 	
Tasks	Milestones	Schedule	
1) Project Evaluation	<ul style="list-style-type: none"> Conduct scoping meeting(s) to determine consultant requirements and best approach. 	<ul style="list-style-type: none"> ✓ - January 2014 	
2) Hire Consultant	<ul style="list-style-type: none"> Finalize consultant contract for assistance with acquiring federal approval for incorporating the Delta Plan into the Coastal Zone Management Program. 	<ul style="list-style-type: none"> • Fall 2014 	
3) Outreach/Memorandum of Agreement	<ul style="list-style-type: none"> Pursue state coastal agency support for Delta Plan addition to federally approved coastal plan; confirm support through Memorandum of Agreement. 	<ul style="list-style-type: none"> • Through December 2014 	
4) Draft and Final Submittal to NOAA Office of Ocean and Coastal Management	<ul style="list-style-type: none"> Engage in all necessary steps to secure federal approval with interim outcomes including a draft submittal and approval by the Governor. 	<ul style="list-style-type: none"> • Begin October 2014 	

PERFORMANCE REPORTING		Division Lead: Cindy Messer Key Staff: John Ryan, Keith Coolidge	
Guiding Language		Council Role	Policy Objective
Water Code Sections 85308(b-d) and 85211 (Performance measures and progress reporting)		Implement, Inform, Ensure Accountability	<i>Track and report on performance of Delta Plan implementation.</i>
Tasks	Milestones		Schedule
1) Update Council's Delta Plan Implementation Tracking System	<ul style="list-style-type: none"> Finalized technical revisions required to update existing project tracking and reporting system (formerly Council's Project Performance Information System (CPPIS)). Complete evaluation of existing programs and projects in the tracking and reporting system to determine relevancy to Delta Plan implementation activities. Complete technical revisions to the project tracking and reporting system. Provide training to implementing agencies on use of the project tracking and reporting system. <u>Council Briefings</u>: Two presentations are scheduled for the Council. 		<ul style="list-style-type: none"> ✓ - May 2014 August 2014 December 2014 December 2014 July & December 2014
2) Begin Implementation of Delta Plan Performance Measures	<ul style="list-style-type: none"> Assess Delta Plan performance measures for implementation readiness. Initiate pilot effort for analysis of select performance measure to assess near-term effectiveness. Complete report on revisions to Delta Plan Performance Measures, including future implementation recommendations. <u>Council Briefings</u>: Two presentations are scheduled for the Council. 		<ul style="list-style-type: none"> July 2014 August-December 2014 December 2014 July & December 2014

BAY DELTA CONSERVATION PLAN (BDCP)		Division Lead: Dan Ray Key Staff: Kevan Samsam	
Guiding Language		Council Role	Policy Objective
Water Code Section 85320(c) (Consultative role in BDCP development) WR R12 (Complete BDCP)		Comment, Inform	Successful completion and approval of BDCP.
Tasks	Milestones		Schedule
1) BDCP draft EIR/S Review and Submission of Comment Letter	<ul style="list-style-type: none"> Review BDCP and draft EIR/S. <u>Council Briefings</u>: Requirements for incorporation of BDCP into Delta Plan and Council's roles and responsibilities (8/23/12), Council's approach to EIR/S Review and charge to ISB (11/15/12), BDCP implementation structure (2/21/13), BDCP overview (8/22/13), BDCP adaptive management and governance (9/26/13), BDCP implementation costs and funding sources (10/24/13), coordination of reviews of the BDCP by the ISP and ARCADIS (11/21/13), BDCP's environmental effects in the Delta (12/19/13), BDCP's regulatory assurances (2/27/14), and reviews and comments on BDCP Draft EIR/EIS (5/29/14). <u>Council Briefing</u>: Staff and consultant team provided briefing on EIR/S; ISB and Independent Science Review panel presented on Effects Analysis and EIR/S. Council adopted the letter with amendments and included incorporation of ISB comments. Submit Draft EIR/S comment letter to lead agencies. 		<ul style="list-style-type: none"> ✓ - 2013 to May 2014 ✓ - through May 2014
2) Review Draft Implementation Agreement	<ul style="list-style-type: none"> Complete review and if needed, submit comments to lead agencies. 		<ul style="list-style-type: none"> July 2014
3) Consult with BDCP Agencies Regarding Council Comments	<ul style="list-style-type: none"> BDCP agencies and Council will consult on responses to Council comments. Monthly coordination meetings with BDCP agencies. 		<ul style="list-style-type: none"> December 2014 Ongoing through 2014

COMMUNICATIONS		Division Lead: Keith Coolidge
Guiding Language	Council Role	Policy Objective
<p><i>“The Council is committed to open communication of current understanding gained through the evaluation of performance measures, monitoring, science, and adaptive management. This communication will be continuous as the Council receives and produces information that will be used to adapt its strategy toward meeting the coequal goals and updating the Delta Plan.” (Delta Plan, p. 46)</i></p>	<p>Implement, Coordinate, Inform, Ensure accountability</p>	<p><i>Build awareness of, and interaction with, the Council. Build understanding of, and support for, the Delta Plan. Increase awareness and influence of the Science Program. Improve coordination and awareness of integration among Delta agencies. Maintain transparency of Council activity.</i></p>
Tasks	Milestones	Schedule
<p>1) Council Meeting Support</p>	<ul style="list-style-type: none"> Solicit and contract for appropriate venues for Council, ISB, DPIIC meetings and special workshops. Solicit and contract for webcasting services for FY15 and FY16. Oversee webcasting with timely posting of meeting video. Produce thoroughly researched, well written staff reports and meeting materials for Council, ISB, and DPIIC. Arrange and handle logistics for Council and ISB field trips. 	<ul style="list-style-type: none"> Ongoing July 2014 Ongoing Ongoing Ongoing
<p>2) Website Redesign</p>	<ul style="list-style-type: none"> Release Request for Offer (RFO) and contract in place for redesign team. Plan for improvements to website for ease of access and readability, including stakeholder and in-house interviews. New website in place. 	<ul style="list-style-type: none"> June 2014 September 2014 November 2014
<p>3) Annual Report</p>	<ul style="list-style-type: none"> Determine publication schedule including content outline, chapter authors and draft deadlines. Implementation of work plan. 	<ul style="list-style-type: none"> June 2014 Ongoing through November
<p>4) Newsletter</p>	<ul style="list-style-type: none"> Produce monthly newsletters; content includes stories about the Council, its Delta Science Program, and the people and actions leading the efforts to implement the Delta Plan. 	<p>Ongoing</p>
<p>5) Develop Themes and Use Council Meetings to Highlight Issues</p>	<ul style="list-style-type: none"> Ensure Council meetings adequately address Priority issues. Develop public awareness of – and media coverage for – priority issues presented at Council meetings. 	<p>Ongoing</p>
<p>6) Media Relations</p>	<ul style="list-style-type: none"> Maintain contact with reporters and editors to inform them about the Delta Plan and its relationship to current events, key Council decisions, and pending issues/actions. Prepare fact sheets and other informational materials. 	<p>Ongoing</p>
<p>7) Speaking Engagements</p>	<ul style="list-style-type: none"> Support for external speaking engagements about the Council, Delta Plan and Science Plan including speechwriting, PowerPoints and handout materials. 	<p>Ongoing</p>