

**JOB DESCRIPTION AND POSITION CLASSIFICATION**

DSC 525 (3-PAGE) (REV. 01/10)

CLASSIFICATION <b>Staff Environmental Scientist</b>		POSITION NUMBER <b>530-001-0765-xxx</b>	MCR <b>1</b>	RPA # <b>DSC 14-005</b>
APPOINTEE <b>Vacant</b>	EFFECTIVE DATE	DIVISION/SECTION <b>Delta Stewardship Council/Delta Plan</b>		
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: <input type="checkbox"/>		Supervisory Related BU: <input type="checkbox"/>	Confidential Related BU: <input type="checkbox"/>	Rank and File BU: <b>R10</b>
RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input type="checkbox"/> Lead Person	IMMEDIATE SUPERVISOR (Print) <b>Vacant</b>	SUPERVISOR'S CLASSIFICATION <b>Program Manager II</b>		
APPROVED BY (Personnel Analyst's Name) <b>Lynn Borja</b>			DATE <b>7/2/13</b>	
<b>ALL EMPLOYEES ARE EXPECTED TO WORK COOPERATIVELY WITH OTHERS; MAINTAIN REGULAR, CONSISTENT, PREDICTABLE ATTENDANCE; POSSESS INTEGRITY, INITIATIVE, DEPENDABILITY, AND GOOD JUDGMENT.</b>				
<b>POSITION SUMMARY</b>				
Briefly (1-3 sentences) describe the main purpose and function of the position, including the organizational setting: <b>Under the direction of the Program Manager II (PM II) the incumbent is responsible for leading activities and analysis in support of implementation of the Delta Plan in multiple environmental disciplines including; ecosystem restoration, fisheries, science/policy integration, performance tracking and adaptive management.</b>				
<b>DESCRIPTION OF DUTIES</b>				
Percent of Time (E) and (M)	Indicate the duties of the position and the percentage of time spent on each. Group related tasks under the same percentage. Percentages should be in increments of 5% with the highest percentage first. Identify essential functions with an (E) and marginal functions with an (M) in the percentage column. "Other duties as required" cannot be used as a task statement.			
25% (E)	Assist the PM II and Deputy Executive Officer to advise Delta Stewardship Council (DSC) executive management, brief Council members and coordinate with the Delta Science Program and other state, federal and local agency officials and stakeholders on strategies, policies, performance measures and adaptive management processes related to ecosystem restoration (terrestrial and aquatic), fisheries, and science integration with policy as it relates to Delta Plan implementation.			
20% (E)	Support the Delta Plan Implementation Committee by serving as lead on technical workgroups related to ecosystem restoration (terrestrial and aquatic), fisheries, science integration, performance measures and adaptive management as it relates implementation of the Delta Plan.			
15% (E)	As part of an inter-agency and intra-agency team complete development of performance measures to evaluate progress in implementing the Plan. Assist in the coordination with key agencies to collect information and report progress to Council and Implementation Committee. Further develop and implement performance tracking of policies and recommendations in the Delta Plan related to ecosystem restoration and fisheries.			
15% (E)	Interpret, summarize, and communicate complex data through staff reports, technical papers and presentations. Research and write policy reports with supporting maps and graphics for specialized plans, policies, and projects related to ecosystem restoration in the Delta.			
<b>SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.</b>				
SUPERVISOR'S NAME (Print) <b>Vacant</b>		SUPERVISOR'S SIGNATURE ➤		DATE
<b>EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.</b>				
EMPLOYEE'S NAME (Print) <b>Vacant</b>		EMPLOYEE'S SIGNATURE ➤		DATE

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10% (E)	As part of the covered actions early consultation process, provide technical advice on consistency and integration with Delta Plan policies. Assist legal staff in preparing briefings and recommendations for the Council and DSC Executive Management in response to appeals on covered actions.		
10% (E)	Work with legal and technical DSC staff to amend language in the Delta Plan or its regulations, including integration of Bay Delta Conservation Plan Conservation Measures with Delta Plan policies and recommendation and provide support for 5-year updates of the Delta Plan.		
5% (M)	Attend and present at scientific workshops to develop high level understanding of complex scientific issues in order to relate them to Delta Plan strategies.		
	<p><b>PERSONAL CONTACTS</b></p> <ul style="list-style-type: none"> <li>• Liaison with Resources Agency and state and federal implementing agency staff, including program managers and directors.</li> <li>• Other local, state and federal governmental agencies, stakeholders, legislators, and the public.</li> </ul>		
	<p><b>SUPERVISION RECEIVED</b></p> The incumbent works under direction from the Program Manager II, Delta Plan.		
	<p><b>SUPERVISION EXERCISED</b></p> None - may be assigned lead responsibility for a specific project or program function.		

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