

JOB DESCRIPTION AND POSITION CLASSIFICATION

DSC 525 (2-PAGE) (REV. 01/10)

CLASSIFICATION Principal Engineer, Water Resources		POSITION NUMBER 530-001-3255-001	MCR 1	RPA # DSC 14-009
APPOINTEE Vacant	EFFECTIVE DATE	DIVISION/SECTION Delta Stewardship Council/Delta Plan		
COLLECTIVE BARGAINING IDENTIFIER Management Related BU: <input checked="" type="checkbox"/> E59 Supervisory Related BU: <input type="checkbox"/> Confidential Related BU: <input type="checkbox"/> Rank and File BU:				
RESPONSIBILITIES EXERCISED <input type="checkbox"/> Supervisory <input checked="" type="checkbox"/> Lead Person		IMMEDIATE SUPERVISOR (Print) Cindy Messer	SUPERVISOR'S CLASSIFICATION Deputy Executive Officer	
APPROVED BY (Personnel Analyst's Name) Lynn Borja			DATE 9/26/13	
ALL EMPLOYEES ARE EXPECTED TO WORK COOPERATIVELY WITH OTHERS; MAINTAIN REGULAR, CONSISTENT, PREDICTABLE ATTENDANCE; POSSESS INTEGRITY, INITIATIVE, DEPENDABILITY, AND GOOD JUDGMENT.				
POSITION SUMMARY				
Briefly (1-3 sentences) describe the main purpose and function of the position, including the organizational setting: Under the general direction of the Deputy Executive Officer, the Principal Engineer, WR, oversees the Water Resources & Risk Reduction section in Planning, Performance and Technology Division in the implementation of the Delta Plan. Serves as the Lead Engineer with extensive expertise in water supply reliability, water quality, flood management, levees and/or infrastructure. Provides engineering leadership in the development and integration of water resources, flood management and infrastructure policy approaches.				
DESCRIPTION OF DUTIES				
Percent of Time (E) and (M)	Indicate the duties of the position and the percentage of time spent on each. Group related tasks under the same percentage. Percentages should be in increments of 5% with the highest percentage first. Identify essential functions with an (E) and marginal functions with an (M) in the percentage column. "Other duties as required" cannot be used as a task statement.			
35% (E)	Plans, organizes, directs, and coordinates the work of high-level interdisciplinary team of predominantly engineering specialists and contract employees in the implementation of policies and strategies for water supply reliability, water quality, flood management, levees and other infrastructure for the Delta Plan to meet the goals and objectives of the Delta Reform Act of 2009. Advises executive management on strategies, policies, and recommendations for implementing and updating the Delta Plan. Oversees the integration of policy approaches in broad technical areas to ensure the co-equal goals of statewide water supply reliability and Delta ecosystem restoration are met in a manner that protects and enhances the Delta as an evolving place. Coordinates closely with the Program Manager II regarding the implementation of Delta ecosystem restoration, land use planning, science integration, and adaptive management as it relates to the Delta Plan.			
15% (E)	As part of the Covered Actions regulatory process; conduct and oversee early consultation with local and state agency staff as well as project proponents, with assistance from legal staff direct preparation of analysis and recommendations for the Council in response to appeals. Advise Delta Plan staff and inform Executive Management on proposed covered actions related to water supply reliability, water quality, flood management, levees and other infrastructure in the Delta. Reviews and analyzes complex policy, environmental and engineering documents of other agencies for consistency with the Delta Plan.			
15% (E)	Works closely with the Chief Deputy in the review of the Bay Delta Conservation Plan (BDCP) including; supervising consultants, overseeing preparation of comments and coordinating with federal and state agencies participating in the BDCP. If BDCP is approved, this position plays a key role in integrating the BDCP into the Delta Plan.			
SUPERVISOR'S STATEMENT: I HAVE DISCUSSED THE DUTIES OF THE POSITION WITH THE EMPLOYEE.				
SUPERVISOR'S NAME (Print) Cindy Messer		SUPERVISOR'S SIGNATURE ➤		DATE
EMPLOYEE'S STATEMENT: I HAVE DISCUSSED WITH MY SUPERVISOR THE DUTIES OF THE POSITION AND HAVE RECEIVED A COPY OF THE DUTY STATEMENT.				
EMPLOYEE'S NAME (Print) Vacant		EMPLOYEE'S SIGNATURE ➤		DATE

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15% (E)	Working closely with Deputy Executive Officer and Delta Plan Implementation Committee Coordinator monitor progress in implementing the Delta Plan: as part of an inter-agency team complete development of performance measures to evaluate progress in implementing the plan, serve as lead for several technical work groups related to water supply reliability, water quality, flood management, levees and other infrastructure in the Delta.			
10% (E)	Coordinates with stakeholders in the areas of water supply reliability, water quality, flood management, levees and other infrastructure to identify and resolve issues of disparate understanding and interpretation of the Delta Plan and Delta Reform Act, using interest based negotiation and conflict resolution techniques, as appropriate. This may include, but is not limited to developing, leading, or overseeing: 1) public workshops; 2) collaborative work groups with federal, State, and local governments and stakeholders; and 3) advising decision makers at the highest management levels. This may require driving a vehicle on public roadways or travel to remote areas.			
5% (E)	Represents the DSC before a broad variety of State, federal, local, regional, public, and private interest groups. Makes presentations to the Council at monthly public meetings on issues related to water supply reliability, water quality, flood management, levees and other infrastructure in the Delta.			
5% (M)	Participates in the review of the State Water Resources Control Board's development of flow objectives for the Delta.			
	<p>Desirable Qualifications:</p> <p>Experience working in areas of water policy, water-resource management, flood management including levees or other infrastructure. Program management and supervisory experience and skills, excellent communication skills, and the ability to convey complex technical and policy issues and topics to policy and political leaders. Experience working in a multi-agency and stakeholder environment.</p> <p>Special Personal Characteristics:</p> <ul style="list-style-type: none"> • Ability to work productively in a demanding environment • Meet short processing time lines when necessary • Possess strong organizational and communication skills • Show initiative in recommending courses of action and being proactive • Willingness and ability to accept increasing responsibility and demonstrate capacity for development • Ability to interact with various levels of staff, management, stakeholders and implementing agencies in a professional and courteous manner <p>Special Requirements:</p> <ul style="list-style-type: none"> • This position requires an active California professional registration in civil engineering. • Must possess a valid California diver's license. • Subject to financial disclosure under conflict of interest code. 			