

CEA, DELTA PLAN
DEPUTY EXECUTIVE OFFICER, PLANNING, PERFORMANCE & TECHNOLOGY DIVISION

A Statement of Qualifications

Respond to the following items of how your background meets the knowledge, skills, and abilities and the Desirable Qualifications cited in this examination bulletin. It is imperative that you refer to the Desirable Qualifications when responding to these items.

1. Please describe your demonstrated experience in formulating, developing, and implementing major policy initiatives in the areas of statewide water supply reliability, Delta ecosystem restoration, and protection of the unique values of the Delta.
2. Please describe your demonstrated experience in advising and assisting management and other State, federal, and local agencies on technical and policy matters related to the Delta Plan.
3. Please describe your demonstrated experience at the managerial level in supervision to motivate and manage staff, and the skill to foster positive working relationships for successful job performance in the work place.
4. Please describe your knowledge of the functions, organization, and practices of California government including the Delta Stewardship Council, the Legislature, and Executive Branch and how they play a role in establishing a more reliable water supply to California.
5. Please describe your knowledge of, and demonstrated experience in all aspects of water management, ecosystem restoration, land use planning, and related work.
6. Please provide examples of your demonstrated ability to develop cooperative working relationships with staff and other governmental agencies.
7. Please provide examples of your demonstrated ability to effectively communicate and negotiate challenging and complex issues and to explain policy, develop support for decisions, and persuade high level officials to accept particular actions, concepts, or approaches.

When preparing your Statement of Qualifications, please follow these guidelines:

- *The information you provide must be complete and presented in a clear and concise manner.
- *Your Statement of Qualifications must be typewritten with a font size no smaller than 10 pitch.
- *Limit your responses to no more than a total of four (4) typewritten pages.

*Answer each numbered item separately and indicate the corresponding item number for each response. You may include multiple responses on a single page.

*Within your response to item one (1), you must include your State civil service classification(s) or position title(s) (private sector) held, the number of years formulating, developing, and implementing major policy initiatives in the areas of statewide water supply reliability, Delta ecosystem restoration, and protection of the unique values of the Delta.

*When responding to item two (2), you must include your State civil service classification(s) or position title(s) (private sector) held, the number of years in advising and assisting management and other State, federal, and local agencies on technical and policy matters related to the Delta Plan.

*When responding to item three (3), you must include your State civil service classification(s) or position title(s) (private sector) held, the number of years at the managerial level in supervision to motivate and manage staff, and the skill to foster positive working relationships for successful job performance in the work place.

*When responding to item four (4), describe your knowledge of the functions, organization, and practices of California government including the Delta Stewardship Council, the Legislature, and Executive Branch and how they play a role in establishing a more reliable water supply to California. Please include your State civil service classification(s) or position title(s) (private sector) and the organization(s) for the examples provided.

*When responding to item five (5), you must include your State civil service classification(s) or position title(s) (private sector) held, the number of years, and describe your knowledge and demonstrated experience including the number of years performing these duties in all aspects of water management, ecosystem restoration, land use planning, and related work.

*Within your response to item six (6), please provide examples of your demonstrated ability to develop cooperative working relationships with staff and other governmental agencies. Please include your State civil service classification(s) or position title(s) (private sector) and the organization(s) for the examples provided.

*Within your response to item seven (7), please provide examples of your demonstrated ability to effectively communicate and negotiate challenging and complex issues and to explain policy, develop support for decisions, and persuade high level officials to accept particular actions, concepts, or approaches. Please include your State civil service classification(s) or position title(s) (private sector) and the organization(s) for the examples provided.

Applicants must file their application, resume, and Statement of Qualifications with the California Department of Forestry and Fire Protection (CAL FIRE) either in person at 1300 "U" Street, Sacramento, California, or mail to P.O. Box 944246, Sacramento, California 94244-2460, Attention: Danielle Greco, Examination Unit.

ALL APPLICATION MATERIALS MUST BE HAND DELIVERED TO OUR OFFICE NO LATER THAN 5:00 P.M. ON THE FINAL FILING DATE OF FEBRUARY 5, 2016, OR POSTMARKED BY THE FINAL FILING DATE OF FEBRUARY 5, 2016, TO BE CONSIDERED. APPLICATION MATERIALS HAND DELIVERED OR POSTMARKED AFTER THE FINAL FILING DATE WILL NOT BE ACCEPTED. APPLICATION MATERIALS WILL NOT BE ACCEPTED BY INTEROFFICE MAIL, ELECTRONIC MAIL (EMAIL), OR FACSIMILE. APPLICATIONS RECEIVED WITHOUT THE REQUIRED RESUME AND STATEMENT OF QUALIFICATIONS WILL NOT BE ACCEPTED.

Interested applicants must submit:

- A completed Standard State Application (Form 678).
- A "Statement of Qualifications". The Statement is a narrative discussion of how the candidate's education, training, experience, and skills meet the minimum and desirable qualifications and qualify them for the position. The Statement of Qualifications serves as a documentation of each candidate's ability to present information clearly and concisely in writing and should be typed and no more than four pages in length and the font should not be smaller than 10 pitch.
- Resumes do not take the place of the Statement of Qualifications.

Interested applicants must include a cover letter.